**Managing Agent’s Report – Schedule 3 data**

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| Syndicate Number: | XXXX |
| Managing Agent Code: | XXXX |
| Year ended: | 31 December 20XX |

To the Corporate Members of Syndicate XXXX and their auditors

**Responsibilities**

The Schedule 3 Instructions referred to in Lloyd’s market bulletin YXXXX dated DD MMM YYYY (‘the Instructions’), requires the managing agent to prepare the ‘Schedule 3 data’ in respect of syndicates that it manages for the year ended 31 December 20XX as defined in, and in accordance with, the Instructions.

**Confirmation**

We confirm that we have prepared the Schedule 3 data as defined in, and in accordance with, the Instructions.

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| Signed |  | Finance Director\* |
| Name |  | (BLOCK CAPITALS) |
| Signed |  | Director / Compliance Officer\* |
| Name |  | (BLOCK CAPITALS) |
| On behalf of |  | Managing Agent |
| Date |  |  |
|  |  |  |

\* The signatories must be different

|  |  |
| --- | --- |
| Schedule 3 data version number / timestamp: |  |