

Type of Activity: Re-Occupation of the Lloyd's Building (Covid-19) for Underwriting Room

Significant Hazard: Due to an outbreak of Covid-19, Lloyd's has to close the 1986 Building to enable deep cleaning and review of measures.

Areas of Concern	Persons at Risk	Controls in Place	Additional Controls Required	Control Owner CRE Unless Stated
Underwriting Room <i>The underwriting room is open each day to all classes of business.</i>	Underwriters Brokers	<ul style="list-style-type: none"> • Hand sanitiser stations set up at each entrance and exit. • REME Halo system installed. • Regular 'deep' cleaning of 'high touch' points e.g. manually operated doors, lift lobbies, including swab testing in strategic areas. 	<ul style="list-style-type: none"> • Individuals can apply for rapid Covid-19 testing via the free service provided by the NHS or visit a local testing site. 	
Travelling Between Floors	Underwriters Brokers	<ul style="list-style-type: none"> • Individuals to consider using face masks when accessing busy lifts. • Increased cleaning of lift lobbies and inside lifts. 	No additional controls required.	
Emergency Events	Underwriters Brokers	<ul style="list-style-type: none"> • <i>In event of sudden illness, unless it is a debilitating or life-threatening condition, the individual should make their way home. If they have suspected Covid-19 they should contact NHS Test and Trace Service.</i> • Fire evacuation procedures remain as 'dispersal'. 	No additional controls required	

Areas of Concern	Persons at Risk	Controls in Place	Additional Controls Required	Control Owner
Toilets	Underwriters Brokers	<ul style="list-style-type: none"> Regular 'deep' cleaning of 'high touch' points e.g. taps, WCs, paper towel dispensers. 	No additional controls required	
Catering	Underwriters Brokers	<ul style="list-style-type: none"> Catering App 'Upay' available to permit employees to pre-order and pay for food and subsequently collect from the food hall. Service and seating arrangements are in place. Perspex screens installed at serving areas. 	No additional controls required	

Current Risk Rating: (based on 5 x 5 risk rating matrix)

Severity 4 / Likelihood 2 = 8 Medium

Date of Risk Assessment: Thursday 27 January 2022

Name of Risk Assessor: Trevor Jennings, Risk Manager, CRE

Review Date: Thursday 31 March 2022