

MARKET BULLETIN

REF: Y4996

Title	Canadian GST/HST Self-Assessment
Purpose	To inform the Market of the requirement to self-assess GST/HST on expenses incurred outside Canada relating to Canadian activity
Type	Scheduled
From	Mary O'Brien, Manager, Indirect Tax mary.obrien@lloyds.com +44 (0)20 7327 6852
Date	11 May 2016
Deadline	30 June 2016
Related links	

Purpose

To advise Managing Agents of Canadian tax rules requiring Lloyd's syndicates (i.e. a non-Canadian resident insurer) to self-assess GST/HST on certain expenses incurred outside Canada that relate to their Canadian activities.

Members of the Lloyd's Market are required to file the 2015 Canadian GST/HST return by the end of July 2016. To determine the tax liability, Managing Agents will need to complete a (GST) Syndicate Information Statement ("GST SIS") along with the GST/HST return Form GST 59 ("GST/HST return") and **return them to Lloyd's by 30 June 2016**. Please note the GST SIS and the GST/HST returns are to be compiled on an annual basis, i.e. based on business and expenses processed in a calendar year.

Lloyd's is discussing how prior years should be handled with the Canadian authorities and will provide further information to syndicates when it is available.

GST/HST Guide

Lloyd's tax department have compiled a GST/HST guide to assist with the completion of the GST SIS and will provide Managing Agents with it on request. The guide aims to help Managing Agents categorise expenses by line, and will assist them in determining the GST/HST taxability of the syndicate's expenses. The guide incorporates the technical

position developed by Lloyd's and members of the Market in conjunction with advisors which is more fully set out in a further document which is also available on request.

Because the categorisation of expenses is complex and no Managing Agent's experience or system is the same the guide is generic. As a result the guide should be considered as providing a framework rather than a rule book and to enhance it we would welcome comments from the Market.

Immediate Action required:

Please be aware of the following:

1. To request the guide and/or the technical analysis please contact Mary O'Brien by email (mary.obrien@lloyds.com) or telephone (020 7327 6852).
2. Please complete and submit the 2015 GST SIS and GST/HST returns to Lloyd's taxation department by **30 June 2016**.
3. A hard copy will also be required with an original signature. Please send it to:
Mary O'Brien
Taxation, Lloyd's
One Lime Street
London, EC3M 7HA
United Kingdom
4. Lloyd's taxation department will submit the 2015 GST/HST returns by 31 July 2016.

The 2015 GST SIS and GST/HST Return should be sent to mary.obrien@lloyds.com and copied to nick.marman@lloyds.com.

Where to access the GST/HST SIS and GST/HST Return:

- **GST/HST SIS**
 - The GST/HST SIS template can be found in the guide. You may recreate the GST/HST SIS in excel if you prefer.
- **GST/HST**
 - The GST/HST Return is attached to the guide as Appendix B, however we recommend accessing the form online:

<http://www.cra-arc.gc.ca/E/pbg/gf/gst59/README.html>

Please contact Lloyd's taxation department as soon as possible if you require assistance or encounter problems with meeting the 30 June deadline.

Contact Information

For any other general enquiries or comments, please contact Mary O'Brien by email at mary.obrien@lloyds.com or tel: 020 7327 6852.