

MARKET BULLETIN

REF: Y4802

Title	Pre-emptions and De-emptions for the 2015 Year of Account
Purpose	Procedure and criteria for making pre-emption and de-emption applications for the 2015 year of account
Type	Scheduled
From	Tom Bolt, Director, Performance Management Directorate
Date	5 June 2014
Deadline	3 July 2014 Onwards (see Annex 1)
Related links	Business Timetable Auction & Stamp Building Timetable and Associated Forms Syndicate Pre-emption Byelaw

Compliance Officers should note the content of this bulletin, which provides details of:

- i) the business plan approval process in respect of changes in capacity
- ii) the pre-emption and de-emption notification process

A list of the key dates is set out at Annex 1.

Change in syndicate capacity for aligned syndicates

Where managing agents can confirm to the Performance Management Directorate (PMD) that:

- all of the members of a syndicate approve a proposed change in syndicate capacity and the proportions in which the change will be allocated; and
- the capacity will not be traded in the auctions,

managing agents are not required to follow the pre-emption procedures set out in the Syndicate Pre-emption Byelaw. Any changes to the syndicate capacity will be addressed as part of the Syndicate Business Plan process (see Annex 1 for the relevant timetable).

Changes in syndicate capacity for non-aligned syndicates

Managing agents of non-aligned syndicates that wish to increase or decrease capacity are required to follow the procedures set out in the Syndicate Pre-Emption Byelaw. In outline, where a managing agent wishes to increase capacity it is required to write to all members (where appropriate through their members' agent or MAPA operator) offering the additional capacity on a pro-rata basis. Decreases in capacity should also be on a pro-rata basis. All offers of additional capacity must be made no later than 29 August 2014.

- Capacity Increases of more than 7.5%

Where a managing agent wishes to increase the capacity of a syndicate by more than 7.5% the managing agent must give written notice to members of its intention and within 14 days is required to obtain 75% agreement from the syndicate members who respond, weighted by capacity. Managing agents need to ensure they have the requisite approval prior to making any pre-emption offer. Para 6 of the Syndicate Pre-Emption Byelaw provides further details of the procedure to be followed.

- Offers to be conditional on PMD Approval

Any pre-emption offer made under the Syndicate Pre-emption Byelaw must be made conditional on an increase in the syndicate's capacity being approved by the Capital and Planning group (CPG) as part of the Syndicate's Business Plan and provide that if a lower increase is approved the increase in syndicate capacity being offered shall be reduced accordingly. The offer must also invite members (including any member who purchases relevant syndicate capacity in the auctions to be held starting in September 2014) to specify whether they would wish to take up all or part of their pre-emption entitlement if a lower increase in syndicate capacity is approved by CPG.

- Acceptance of pre-emption offers

Any acceptance of a pre-emption offer must be made by no later than 10 November 2014. However, a member may not accept a pre-emption offer in respect of its capacity sold or to be sold in the auctions. Any such acceptances will be invalid. As pre-emption offers are conditional on an increase in syndicate capacity being approved by CPG, no acceptance of an offer shall take effect until such approval is given. If an increase in syndicate capacity is approved, the managing agent shall allocate the capacity to members of the syndicate in accordance with the offer and with members' acceptances. If no increase is approved the pre-emption offer shall lapse.

Syndicate Business Planning Process

CPG will consider, and where appropriate approve, a proposed change in syndicate capacity as an integral part of agreeing the Syndicate Business Plan. Details of proposed changes to syndicate capacity must be set out in the Syndicate Business Forecast (SBF) which must be submitted in accordance with the timetable set out in [Market Bulletin Y4778](#).

CPG will provide feedback on the provisional SBF submitted in July on 18 July 2014.

Waiver of Requirement for Council Consent

As in previous years, the requirement for the approval of Council set out in the Syndicate Pre-Emption Byelaw is waived in respect of:

- increases in syndicate capacity in excess of 25% (paragraph 6(8)(a));
- any increase in syndicate capacity where a managing agent has been informed of a regulatory concern (paragraph 6(8)(b));
- where the agent manages a syndicate in run-off (paragraph 4A); and
- reductions in syndicate capacity in excess of 15% (paragraph 5(5)).

Instead, all changes in capacity will be considered by Lloyd's as part of the Syndicate Business Plan Process.

Returns for non-aligned syndicates

The following forms must be used when making returns to Market Services so that they are kept fully informed of proposed changes and to enable syndicate stamps to be prepared for the 2015 year of account.

- pre-emption intentions (PI)
- pre-emption confirmations (PC)
- de-emption intentions (DI)
- de-emption confirmations (DC)

Market Services must receive completed PI and DI forms by no later than midday 3 July 2014 and completed PC and DC forms within one working day of a syndicate receiving notification from CPG that their business plan for 2015 has been approved. These forms can be obtained from the Lloyds.com website within the [Auction & Stamp Building Timetable and Forms](#) section or by contacting Sally Dunning (Tel: +44 (0)1634 392486) or Graham Bonner (Tel: +44 (0)1634 392056) or syndicatestamps@lloyds.com in Market Services.

If you have any enquiries relating to this bulletin please contact Kevin Lazarus, Solicitor, Lloyd's Legal & Compliance on +44 (0)20 7327 6737 or kevin.lazarus@lloyds.com or contact your SUP Account Executive.

Pre-emption/De-emption - Key Dates

Date	Event
3 July 2014	Last date for managing agents of non-aligned syndicates to submit their intention to pre-empt or de-empt for 2015 to Market Services
3 July 2014	Deadline for managing agents of all syndicates to submit first SBF for the 2015 year of account which should include proposed changes in syndicate capacity
29 August 2014	Last date for managing agents to make pre-emption offers
16 September 2014	Deadline for submission of final SBF in respect of all syndicates as part of which proposed changes in capacity will be considered
30 September 2014/ 1 October 2014	First Capacity Auction
7/8 October 2014	Second Capacity Auction
14/15 October 2014	Third Capacity Auction
24 October 2014	Syndicate Business Plan agreement deadline for non-aligned syndicates
10 November 2014	Pre-emption acceptance deadline (conditional on PMD approval of Syndicate Business Plans)
11/12 November 2014	Fourth Auction
21 November 2014	Syndicate Business Plan agreement deadline for aligned syndicates