

# MARKET BULLETIN

**From** Head, Market Reporting (extn 5129)

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**Date** 24 October 2005

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**Reference** Y3649

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**Subject** Annual Return workshops

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**Subject areas**

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**Attachments** Booking form

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**Action points** Complete booking form

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**Deadlines** Friday 18 November

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I am writing to confirm the arrangements for the annual return workshops to be held in December 2005.

This year, there will be three workshops. Each workshop will be a 'combined' workshop dealing with the annual, SRD and FSA returns. Each workshop will provide a review of the 2005 return, highlighting and explaining any differences with the 2004 return, and illustrating the main areas to watch. The venue for each workshop is the Old Library, Lloyd's 1986 Building.

There are three dates for the workshops as follows:

| Date                 | Time         |
|----------------------|--------------|
| Tuesday 6 December   | 0915 to 1200 |
| Wednesday 7 December | 1415 to 1700 |
| Monday 12 December   | 0915 to 1200 |

Accommodation at each of the workshops is limited and therefore there will be places for two people from each managing agent or audit firm for the workshop. Places on the workshops will be allocated on a "first come, first served" basis. Agents/auditors delaying responding to this bulletin may therefore find that their delegates do not have a choice as to which session they attend.

If delegates need a pass to enter the 1986 Building please tick the appropriate box on the booking form.

If you do not wish to attend the workshops but do want to receive the presentation material, then please complete the final section of the attached booking sheet.

If you have any enquiries about the content of this bulletin please contact Janice Sinclair ([Janice.sinclair@lloyds.com](mailto:Janice.sinclair@lloyds.com)).

This bulletin has been sent to all managing agents and recognised auditors.

John Parry  
Head, Market Reporting

**FAX**

**To Janice Sinclair (Market Reporting)**

**Fax No: 020 7327 6178/5686**

**From:** \_\_\_\_\_

**Managing Agent/Auditor:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**SYNDICATE RETURN WORKSHOPS**

| Delegate name | Preferred date (please tick one per delegate) |       |        | Please tick if Lloyd's pass required |
|---------------|---|-------|--------|--------------------------------------|
|               | 6 Dec   | 7 Dec | 12 Dec |                                      |
| 1.            |   |       |        |                                      |
| 2.            |   |       |        |                                      |

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| <b>If you do not wish to attend any of these workshops but would like to receive the presentation material please tick this box</b> |  |
|---|--|

Please return completed form to Janice Sinclair **by Friday 18 November 2005.**