

FROM: Manager, Members' Services Unit
LOCATION: CH/L3
EXTENSION: 2410
DATE: 14th October 2003
REFERENCE: Y3160
SUBJECT: AGENCY AGREEMENTS 2004
SUBJECT AREA(S):
ATTACHMENTS: Order Form
ACTION POINTS: **Members and Managing Agents to place orders for Agency Agreements**
DEADLINE: **None**

Members' Services Unit has revised both the Agency Agreement for individual members and Managing Agent's Agreement (Corporate Member). These revisions incorporate changes that will take effect from 1st January 2004. If Agents require copies of these updated agreements they are available from MSU at a cost of £20 per copy of each of the Agreements supplied.

Please complete the attached form indicating the number of Agreements required and return, with payment, to Members' Services Unit. Cheques should be made payable to the Corporation of Lloyd's.

Any queries should be referred to David Aris on ext 2486.

This letter has been sent to all Members and Managing Agents

Clive Wormald
Manager, Distribution
Members' Services Unit

Agency Agreements 2004

Order Form

Member's Services Unit
Information Services
Gun Wharf
Dock Road
Chatham
Kent
ME4 4TU

For the attention of David Aris

Date.....

Member/Managing Agent Name:

.....

Contact Name:

Please supply the undernoted:-

..... Copies of "The Agency Agreement" at a cost of:

..... Copies of "The Managing Agent's Agreement
(Corporate Member)" at a cost of

TOTAL

Note 1: Apart from bulk orders delivery will be via the Central Mail Office

Note 2: Cheques should be made payable to "The Corporation of Lloyd's".

SIGNED

(Name printed)