

FROM: Managing Director, Operations
LOCATION: 86/431
EXTENSION: 6261
DATE: 23 September 2003
REFERENCE: Y3147
SUBJECT: BUSINESS CONTINUITY PLANNING
SUBJECT AREA(S):
ATTACHMENTS: None
ACTION POINTS: **To diarise attendance at Business Continuity Planning Presentation**
DEADLINE:

The purpose of this Bulletin is to invite Underwriting Agents and Brokers to a presentation on Lloyd's Business Continuity Plans.

A meeting has been arranged at 13:30 on Thursday 27 November in The Adam Room where a presentation of further Business Continuity Planning progress will be made to brokers and underwriting agents.

In particular, this meeting will include:-

- BCP in Lloyd's;
- Communications
- Contingency Planning for The Room.

Please inform Gill Fair by e-mail (gill.fair@lloyds.com) of your intention to attend this meeting. Please note that due to the sensitivity of this subject, this will be a closed meeting for Market participants; requests to attend from other parties (eg, journalists, software suppliers) will be refused.

Steve Quiddington
Managing Director, Operations