

FROM: Manager Education, Training and Development
LOCATION: 86/719
EXTENSION: 5677
DATE: 31 July 2003
REFERENCE: Y3107
SUBJECT: TUITION FOR CERTIFICATE OF INSURANCE
PRACTICE ("CIP") OCTOBER 2003
EXAMINATION SESSION
SUBJECT AREA(S): The Certificate of Insurance Practice (CIP) as an initial
route to the Associateship of the Chartered Insurance
Institute (ACII).
Relevance of CIP to Lloyd's.
Introduction of tuition for ACII subject 655 Risk
Management
ATTACHMENTS: CIP Programme dates and fees.
ACTION POINTS: **Compliance Officers to pass information to directors
responsible for T & D, training administrators and
candidates already registered, or considering
registration for the CIP.**
DEADLINE: **Immediate**

In response to requests from underwriting agents to extend the range of technical insurance and reinsurance courses, Lloyd's Training Centre ("LTC") will be offering tuition to support study towards the CIP for the October 2003 examination session.

Benefits of Tuition for the CIP

The benefits are:

1. Results show that tuition greatly improves examination pass rates
2. It will assist your organisation in proving the competence of your staff to the FSA
3. Risk management is important within the new franchise hence the reason for introducing tuition support for ACII subject 655 Risk Management

What is the CIP?

The CIP is an intermediate level qualification. It forms part of the Chartered Insurance Institute professional qualifications structure. The CIP is recommended for people holding qualifications at A-level or equivalent, who are new to Lloyd's or the industry. Following this route allows students to build up gradually to the demands of the Associateship of the Chartered Insurance Institute (ACII). The CIP consists of 4 CIP level subject papers and one at ACII level.

The programme of tuition offered by the Training Centre is designed to enable candidates to sit their selected papers in October 2003. For 2004 and beyond tuition programmes will be available for the April and October examination sessions.

Tuition Offered

LTC is offering tuition in the following CIP subjects chosen for their relevance to Lloyd's:

P01 Insurance Practice
 P03 Legal Aspects of Insurance
 P04 Modern Business Practice
 P10 Introduction to General Commercial Insurance

For the ACII level paper LTC is offering tuition for Subject 655 Risk Management. This is in response to requests from underwriting agents to improve risk management training and adds to the range of ACII level subjects for which LTC already offers tuition.

CIP students should note that they do not have to select subject 655, they can select any ACII subject other than the 'core' subjects as defined in the ACII/CIP Examinations Handbook but given the importance of risk management within the new franchise tuition in this subject is particularly relevant.

Registration for CIP Examinations

Students must be registered with the CII to take the CIP or ACII examinations. Full details of how to register and subject syllabuses can be obtained from CII Customer Services on 020 8989 8464 or from www.cii.co.uk

How to book

To book a place on any of the above study programmes please contact Murette Totten on 020 7327 5639, e-mail murette.totten@lloyds.com or Rachel Bye, Tel: 020 7327 6290, e-mail rachel.bye@lloyds.com. Standard Lloyd's Training Centre Terms and Conditions apply.

Terry Webb

Certificate in Insurance Practice Tuition

Who Would Benefit:

The CIP programme has been designed to enable candidates to sit their selected papers in October 2003. The selection of the CIP subjects to be offered has been carefully chosen for their relevance to Lloyd's. The CIP requires candidates to sit one ACII level paper (other than the ACII core subjects) and we have taken the opportunity to introduce Subject 655 Risk Management.

Tuition comprising 7 sessions of 3 hours duration for each subject will be offered for a fee of £280.

P03 Legal Aspects of Insurance

Duration	9.30am – 1.00pm	
01 September 2003		29 September 2003
08 September 2003		06 October 2003
15 September 2003		13 October 2003
22 September 2003		

P10 Introduction to General Commercial Insurance

Duration	2.00pm-5.30pm	
01 September 2003		29 September 2003
08 September 2003		06 October 2003
15 September 2003		13 October 2003
22 September 2003		

P01 Insurance Practice

Duration	9.30am – 1.00pm	
02 September 2003		30 September 2003
09 September 2003		07 October 2003
16 September 2003		14 October 2003
23 September 2003		

655 Risk Management

Duration:	9.30am – 1.00pm	
04 September 2003		02 October 2003
11 September 2003		09 October 2003
18 September 2003		16 October 2003
25 September 2003		

P04 Modern Business Practice

Duration	2.00pm – 5.30pm	
04 September 2003		02 October 2003
11 September 2003		09 October 2003
18 September 2003		16 October 2003
25 September 2003		

To book a place on any of the above study programmes please contact Marette Totten on 020 7327 5639, e-mail marette.totten@lloyds.com or Rachel Bye, Tel: 020 7327 6290, e-mail rachel.bye@lloyds.com. Standard Lloyd's Training Centre Terms and Conditions apply.