

**FROM:** Managing Director, Operations  
**LOCATION:** 86/431  
**EXTENSION:** 6261  
**DATE:** 18 February 2003  
**REFERENCE:** Y2993  
**SUBJECT:** BUSINESS CONTINUITY PLANNING  
**SUBJECT AREA(S):**  
**ATTACHMENTS:** None  
**ACTION POINTS:** **To diarise attendance at Business Continuity Planning Presentation**  
**DEADLINE:**

The purpose of this Bulletin is to invite Underwriting Agents to a presentation on Lloyd's Business Continuity Plans.

In December 2002 an outline of Lloyd's Business Continuity Plans was presented to the Market. A number of Underwriting Agents requested a follow-up meeting to cover more details:-

- Lloyd's IT continuity plans;
- XIS continuity plans;
- XCS continuity plans;
- Update of progress generally.

A meeting has been arranged at 15:30 on Monday 17 March in The Old Library where presentations of Business Continuity Plans, covering the points above, will be made.

Please inform Gill Fair by e-mail ([gill.fair@lloyds.com](mailto:gill.fair@lloyds.com)) of your intention to attend this meeting. Please note that due to the sensitivity of this subject, this will be a closed meeting for Market participants; requests to attend from other parties (eg, journalists, software suppliers) will be refused.

**Steve Quiddington**  
**Managing Director, Operations**