



LLOYD'S STANDARD FORM OF SALVAGE AGREEMENT

(Approved and Published by the Council of Lloyd's)

LLOYD'S SALVAGE ARBITRATION CLAUSES 2020

1 Introduction

- 1.1 These clauses ("the LSAC") or any revision thereof which may be published with the approval of the Council of Lloyd's are incorporated into and form an integral part of every contract for the performance of salvage services undertaken on the terms of Lloyd's Standard Form of Salvage Agreement as published by the Council of Lloyd's and known as LOF 2020 ("LOF 2020" or "the Agreement" which expressions include the LSAC).
- 1.2 All notices communications and other documents required to be sent to the Council of Lloyd's should be sent to:
- Salvage Arbitration Branch
Lloyd's
One Lime Street
London EC3M 7HA
- Tel: +44 (0) 20 7327 5408/5407
Fax: +44 (0) 20 7327 6827
E-mail: lloyds-salvage@lloyds.com
- 1.3 Details of the fees currently payable for an Arbitrator's services, together with applicable booking and cancellation charges, may be found at www.lloyds.com/agency or will be provided on application to Lloyd's Salvage Arbitration Branch at the address set out in Clause 1.2 above.
- 1.4 Particular attention should be paid to the **Fixed Cost Arbitration Procedure (FCAP)** provisions which are set out in clause 15.

2 Overriding Objective

In construing the Agreement or on the making of any arbitral order or award regard shall be had to the overriding purposes of the Agreement namely:

- 2.1 to seek to promote safety of life at sea and the preservation of property at sea and during the salvage operations to prevent or minimise damage to the environment;
- 2.2 to ensure that its provisions are operated in good faith and that it is read and understood to operate in a reasonably businesslike manner;
- 2.3 to encourage cooperation between the parties and with relevant authorities;
- 2.4 to ensure that the reasonable expectations of salvors and owners of salvaged property are met and
- 2.5 to ensure that it leads to a fair and efficient disposal of disputes between the parties whether amicably, by mediation or by arbitration within a reasonable time and at a reasonable cost.

3 Definitions

In the Agreement and these clauses and unless there is an express provision to the contrary:

- 3.1 Where these clauses import the masculine gender they shall include the feminine gender.
- 3.2 "Award" includes an interim or provisional Award and "Appeal Award" means any Award including any interim or provisional Award made by the Appeal Arbitrator appointed under clause 11.2.
- 3.3 "personal effects or baggage" as referred to in Box 2 of the Agreement means those which the passenger, Master and crew member have in their cabin or are otherwise in their possession, custody or control and shall include any private motor vehicle accompanying a passenger and any personal effects or baggage in or on such vehicle.

- 3.4 "Convention" means the International Convention on Salvage 1989 as enacted by section 224, Schedule II of the Merchant Shipping Act 1995 (and any amendment of either) and any term or expression in the Convention has the same meaning when used in the Agreement.
- 3.5 "Council" means the Council of Lloyd's
- 3.6 "days" means calendar days
- 3.7 "Owners" means the owners of the property referred to in box 2 of the Agreement
- 3.8 "owners of the vessel" includes the demise or bareboat charterers of that vessel.
- 3.9 "special compensation" refers to the compensation payable to salvors under Article 14 of the Convention.
- 3.10 "Scopic Clause" refers to the agreement made between (1) members of the International Salvage Union (2) the International Group of P&I Clubs and (3) certain property underwriters which first became effective on 1st August 1999 and includes any replacement or revision thereof. All references to the Scopic Clause in the Agreement shall be deemed to refer to the version of the Scopic Clause current at the date the Agreement is made.

4 Provisions as to Security, Maritime Lien and Right to Arrest

- 4.1 The Contractors shall immediately after the termination of the services or sooner notify the Council and where practicable the Owners of the amount for which they demand salvage security (inclusive of costs expenses and interest) from each of the respective Owners.
- 4.2 Where a claim is made or may be made for special compensation the owners of the vessel shall on the demand of the Contractors whenever made provide security for the Contractors' claim for special compensation provided always that such demand is made within 2 years of the date of termination of the services.
- 4.3 The security referred to in clauses 4.1. and 4.2. above shall be demanded and provided in the currency specified in Box 4 or in United States Dollars if no such alternative currency has been agreed.
- 4.4 The amount of any such security shall be reasonable in the light of the knowledge available to the Contractors at the time when the demand is made and any further facts which come to the Contractors' attention before security is provided. The arbitrator appointed under clause 5 hereof may, at any stage of the proceedings, order that the amount of security be reduced or increased as the case may be.
- 4.5 Unless otherwise agreed such security shall be provided (i) to the Council (ii) in a form approved by the Council and (iii) by person firms or corporations acceptable to the Council or acceptable to the Contractors. The Council shall not be responsible for the sufficiency (whether in amount or otherwise) of any security which shall be provided nor the default or insolvency of any person firm or corporation providing the same.
- 4.6 The owners of the vessel including their servants and agents shall use their best endeavours to ensure that none of the property salvaged is released until security has been provided in respect of that property in accordance with clause 4.5.
- 4.7 Until security has been provided as aforesaid the Contractors shall have a maritime lien on the property salvaged for their remuneration.
- 4.8 Until security has been provided the property salvaged shall not without the consent in writing of the Contractors (which shall not be unreasonably withheld) be removed from the place to which it has been taken by the Contractors under clause A. Where such consent is given by the Contractors on condition that they are provided with temporary security pending completion of the voyage the Contractors' maritime lien on the property salvaged shall remain in force to the extent necessary to enable the Contractors to compel the provision of security in accordance with clause 4.5.
- 4.9 The Contractors shall not arrest or detain the property salvaged unless:
- (i) security is not provided within 21 days after the date of the termination of the services or
 - (ii) they have reason to believe that the removal of the property salvaged is contemplated contrary to clause 4.8. or
 - (iii) any attempt is made to remove the property salvaged contrary to clause 4.8.

5 Appointment of Arbitrators

- 5.1 Whether or not security has been provided (and always subject to Clause 5.3 below) the Council shall appoint an arbitrator ("the Arbitrator") upon receipt of a written request provided that any party requesting such appointment shall if required by the Council undertake to the Council's reasonable satisfaction to pay the reasonable fees and expenses of the Council and those of the Arbitrator and the Appeal Arbitrator.
- 5.2 The Arbitrator, the Appeal Arbitrator and the Council may charge reasonable fees and expenses for their services whether the arbitration proceeds to a hearing or not and all such fees and expenses shall be treated as part of the costs of the arbitration.
- 5.3 The Arbitrator, or the Appeal Arbitrator as the case may be, shall be entitled to satisfactory security for his reasonable fees and expenses, whether such fees and expenses have been incurred already or are reasonably anticipated.

6 Arbitrator's Powers

- 6.1 All references in this clause to the Arbitrator shall include the Appeal Arbitrator where the circumstances so permit.
- 6.2 In addition to all powers conferred by the Arbitration Act 1996 (or any amendment thereof) the Arbitrator shall have power:
- (i) to admit such oral or documentary evidence or information as he may think fit;
 - (ii) to conduct the arbitration in such a manner in all respects as he may think fit subject to the LSAC 2020 Clauses;
 - (iii) to make such orders as to costs, fees and expenses including those of the Council charges under clause 5.2 as may be fair and just;
 - (iv) to direct that the recoverable costs of the arbitration or of any part of the proceedings shall be limited to a specified amount;
 - (v) to make any orders required to ensure that the arbitration is conducted in a fair and efficient manner consistent with the aim to minimise delay and expense and to arrange such meetings and determine all applications made by the parties as may be necessary for that purpose;
 - (vi) to conduct all such meetings by means of a conference telephone call if the parties agree;
 - (vii) on his own initiative or on the application of a party to correct any award (whether interim provisional or final) or to make an additional award in order to rectify any mistake error or omission provided that (i) any such correction is made within 28 days of the date of publication of the relevant award by the Council (ii) any additional award is made within 56 days of the said date of publication or, in either case, such longer period as the Arbitrator may in his discretion allow;
 - (viii) to terminate the Agreement on application under clause 19, where he considers it fair and just to do so, having in mind the interests of all the interested parties.
- 6.3 The Arbitrator shall have power in his absolute discretion to include in the amount awarded to the Contractors the whole or part of any expenses reasonably incurred by the Contractors in:
- (i) ascertaining demanding and obtaining the amount of security reasonably required in accordance with clause 4.5;
 - (ii) enforcing and/or protecting by insurance or otherwise or taking reasonable steps to enforce and/or protect their lien;
 - (iii) securing the payment of the fees and expenses of the Council, the Arbitrator and the Appeal Arbitrator.
- 6.4 The Arbitrator shall have power to make but shall not be bound to make a consent award between such parties as so consent with or without full arbitral reasons.
- 6.5 The Arbitrator shall have power to make a provisional or partial award or awards including payments on account on such terms as may be fair and just.
- 6.6 If it be proved that an inducement has been offered to the Contractors in relation to the Agreement or at any stage thereafter, the Arbitrator shall have power to take account of such a fact, up to and including depriving the Contractors of their Award or part thereof, as he thinks fit.
- 6.7 The Arbitrator shall have the power to order one or more of the parties to provide security as referred to in clause 5.3 in a sum or sums and in a form to be determined by the Arbitrator. The said power may be exercised from time to time as the Arbitrator considers appropriate.
- 6.8 In addition, the Appeal Arbitrator shall have power to:
- (i) admit the evidence or information which was before the Arbitrator together with the Arbitrator's Notes and Reasons for his Award, any transcript of evidence and such additional evidence or information as he may think fit;
 - (ii) confirm increase or reduce the sum(s) awarded by the Arbitrator and to make such order as to the payment of interest on such sum(s) as he may think fit;
 - (iii) confirm revoke or vary any order and/or declaratory award made by the Arbitrator;
 - (iv) award interest on any fees and expenses charged under clause 5.2 from the expiration of 28 days after the date of publication by the Council of the Appeal Arbitrator's Award until the date payment is received by the Council both dates inclusive.

7 Representation of Parties

- 7.1 Any party to the Agreement who wishes to be heard or to adduce evidence shall appoint an agent or representative ordinarily resident in the United Kingdom to receive correspondence and notices for and on behalf of that party and shall give written notice of such appointment to the Council.

- 7.2 Service on such agent or representative by letter, e-mail or facsimile shall be deemed to be good service on the party which has appointed that agent or representative.
- 7.3 Any party who fails to appoint an agent or representative as aforesaid shall be deemed to have renounced his right to be heard or adduce evidence.
- 7.4 Where an Owner of salvaged cargo has not appointed an agent or representative on his behalf to receive correspondence and notices but security has been put up on behalf of the Owner of salvaged cargo, service of correspondence and notices upon the party or parties who have provided such security shall be deemed to constitute proper notification to such Owner of salvaged cargo.

8 Arbitration Procedure

- 8.1 The arbitration shall be conducted in accordance with these clauses.
- 8.2 The arbitration shall take place in London unless (i) all represented parties agree to some other place for the whole or part of the arbitration and (ii) any such agreement is approved by the Arbitrator on such terms as to the payment of the Arbitrator's travel and accommodation expenses as he may see fit to impose.

8.3 Preliminary Meeting

- (i) Within 6 weeks of being appointed or so soon thereafter as may be reasonable in the circumstances, the Arbitrator shall convene a preliminary meeting with the parties for the purpose of giving directions as to the manner in which the arbitration is to be conducted.
- (ii) The Arbitrator may dispense with the requirement for a preliminary meeting if the represented parties agree a consent order for directions which the Arbitrator is willing to approve. For the purposes of obtaining such approval, the Arbitrator must be provided by the contractors or their representatives with a brief summary of the case in the form of a check list, any other party providing such comments as they deem appropriate so that the Arbitrator is placed in a position to decide whether to approve the consent order.
- (iii) In determining the manner in which the arbitration is to be conducted, the Arbitrator shall have regards to:
- (a) the interests of unrepresented parties;
 - (b) whether some form of shortened and/or simplified procedure is appropriate including whether the arbitration may be conducted on documents only with concise written submissions;
 - (c) the Overriding Objective set out in clause 2.

8.4 Order for Directions

Unless there are special reasons, the initial order for directions shall include:

- (i) a date for disclosure of documents including witness statements (see clause 8.5);
- (ii) a date for proof of values;
- (iii) a date by which any party must identify any issue(s) in the case which are likely to necessitate the service of pleadings;
- (iv) a date for a progress meeting or additional progress meetings unless all represented parties with reasonable notice agree that the same is unnecessary;
- (v) unless agreed by all represented parties to be premature, a date for the hearing and estimates for the time likely to be required by the Arbitrator to read evidence in advance and for the length of the hearing;
- (vi) any other matters deemed by the Arbitrator or any party to be appropriate to be included in the initial order.

8.5 Disclosure of Documents

Unless otherwise agreed or ordered, disclosure shall be limited to the following classes of document:

- (i) logs and any other contemporaneous records (including all electronic data and notebooks) maintained by the Respondents' personnel and personnel employed by the Contractors (including any subcontractors) and their respective surveyors or consultants in attendance during all or part of the salvage services;
- (ii) working charts, photographs, video or film records;
- (iii) contemporaneous reports including telexes, facsimiles messages or prints of e-mail messages;
- (iv) survey reports;

- (v) documents relevant to the proof of:
 - (a) out of pocket expenses
 - (b) salvaged values
 - (c) the particulars and values of all relevant salvaging tugs or other craft and equipment
 - (d) statements of witnesses of fact or other privileged documents on which the party wishes to rely.

8.6 Expert Evidence

- (i) No expert evidence shall be adduced in the arbitration without the Arbitrator's permission.
- (ii) The Arbitrator shall not give such permission unless satisfied that expert evidence is reasonably necessary for the proper determination of an issue arising in the arbitration.
- (iii) No party shall be given permission to adduce evidence from more than one expert in each field requiring expert evidence save in exceptional circumstances.
- (iv) Any application for permission to adduce expert evidence must be made at the latest within 14 days after disclosure of relevant documents has been effected.

8.7 Mediation

The Arbitrator shall ensure that in all cases the represented parties are informed of the benefit which might be derived from the use of mediation.

8.8 Hearing of the Arbitration

- (i) In fixing or agreeing to a date for the hearing of an arbitration, the Arbitrator shall not unless agreed by all represented parties fix or accept a date unless the Arbitrator can allow time to read the principal evidence, hear the arbitration and produce the award to the Council for publication in not more than 1 month from conclusion of the hearing.
- (ii) The date fixed for the hearing shall be maintained unless application to alter the date is made to the Arbitrator within 14 days of the completion of discovery or unless the Arbitrator in the exercise of his discretion determines at a later time that an adjournment is necessary or desirable in the interests of justice or fairness.
- (iii) Unless all parties represented in the arbitration agree otherwise the Arbitrator shall relinquish his appointment if a hearing date cannot be agreed, fixed or maintained in accordance with sub-clause 8.8(i) and/or 8.8(ii) above due to the Arbitrator's commitments. In the event the Council shall appoint in his stead another arbitrator who is able to meet the requirements of this sub-clause.

8.9 Awards in respect of salvage remuneration or special compensation (including payments on account) shall be made in the currency specified in Box 4 or in United States dollars if no such alternative currency has been agreed.

8.10 The Arbitrator's Award shall (subject to appeal as provided in clause 11) be final and binding on all the parties concerned whether they were represented at the arbitration or not and shall be published by the Council in London.

9 Interest

9.1 Unless the Arbitrator in his discretion otherwise decides the Contractors shall be entitled to interest on any sums awarded in respect of salvage remuneration or special compensation (after taking into consideration any sums already paid to the Contractors on account) from the date of termination of the services until the date on which the Award is published by the Council and at a rate to be determined by the Arbitrator.

9.2 In ordinary circumstances the Contractors' interest entitlement shall be limited to simple interest but the Arbitrator may exercise his statutory power to make an award of compound interest if the Contractors have been deprived of their salvage remuneration or special compensation for an excessive period as a result of the Owners' gross misconduct or in other exceptional circumstances.

9.3 If the sum(s) awarded to the Contractors (including the fees and expenses referred to in clause 5.2) are not paid to the Contractors or to the Council by the payment date specified in clause 12.1 the Contractors shall be entitled to additional interest on such outstanding sums from the payment date until the date payment is received by the Contractors or the Council both dates inclusive and at a rate which the Arbitrator shall in his absolute discretion determine in his Award.

10 Currency Correction

In considering what sums of money have been expended by the Contractors in rendering the services and/or in fixing the amount of the Award and/or Appeal Award the Arbitrator or Appeal Arbitrator shall to such an extent and insofar as it may be fair and just in all the circumstances give effect to the consequences of any change or changes in the relevant rates of exchange which may have occurred between the date of termination of the services and the date on which the Award or Appeal Award is made.

11 Appeals and Cross Appeals

- 11.1 Any party may appeal from an Award by giving written Notice of Appeal to the Council provided such notice is received by the Council no later than 21 days after the date on which the Award was published by the Council.
- 11.2 On receipt of a Notice of Appeal the Council shall refer the appeal to the hearing and determination of an appeal arbitrator of its choice ("the Appeal Arbitrator").
- 11.3 Any party who has not already given Notice of Appeal under clause 11.1 may give a Notice of Cross Appeal to the Council within 21 days of that party having been notified that the Council has received Notice of Appeal from another party.
- 11.4 Notice of Appeal or Cross Appeal shall be given to the Council by letter, e-mail or facsimile.
- 11.5 If any Notice of Appeal or Notice of Cross Appeal is withdrawn prior to the hearing of the appeal arbitration, that appeal arbitration shall nevertheless proceed for the purpose of determining any matters which remain outstanding.
- 11.6 In all cases grounds of appeal or cross appeal will be given to the Arbitrator within 21 days of the Notice of Appeal or Cross Appeal unless an extension of time is agreed.
- 11.7 Any respondent to an appeal who intends to contend that the award of the Arbitrator should be affirmed on grounds other than those relied upon by the Arbitrator shall give notice to that effect specifying the grounds of his contention within 14 days of receipt of the grounds of appeal mentioned in 11.6 above unless an extension of time is agreed.
- 11.8 The Appeal Arbitrator's Award shall be published by the Council in London.

12 Provisions as to Payment

- 12.1 When publishing the Award the Council shall call upon the party or parties concerned to pay all sums due from them which are quantified in the Award (including the fees and expenses referred to in clause 5.2) not later than 28 days after the date of publication of the Award ("the payment date").
- 12.2 If the sums referred to in clause 12.1 (or any part thereof) are not paid within 56 days after the date of publication of the Award (or such longer period as the Contractors may allow) and provided the Council has not received Notice of Appeal or Notice of Cross Appeal the Council shall realise or enforce the security given to the Council under clause 4.5 by or on behalf of the defaulting party or parties subject to the Contractors' providing the Council with any indemnity the Council may require in respect of the costs the Council may incur in that regard.
- 12.3 In the event of an appeal and upon publication by the Council of the Appeal Award the Council shall call upon the party or parties concerned to pay the sum(s) awarded. In the event of non-payment and subject to the Contractors providing the Council with any costs indemnity required as referred to in clause 12.2 the Council shall realise or enforce the security given to the Council under clause 4.5 by or on behalf of the defaulting party.
- 12.4 If any sum(s) shall become payable to the Contractors in respect of salvage remuneration or special compensation (including interest and/or costs) as the result of an agreement made between the Contractors and the Owners or any of them, the Council shall, if called upon to do so and subject to the Contractors providing to the Council any costs indemnity required as referred to in clause 12.2 realise or enforce the security given to the Council under clause 4.5 by or on behalf of that party.
- 12.5 Where (i) no security has been provided to the Council in accordance with clause 4.5 or (ii) no Award is made by the Arbitrator or the Appeal Arbitrator (as the case may be) because the parties have been able to settle all matters in issue between them by agreement the Contractors shall be responsible for payment of the fees and expenses referred to in clause 5.2. Payment of such fees and expenses shall be made to the Council within 28 days of the Contractors or their representatives receiving the Council's invoice failing which the Council shall be entitled to interest on any sum outstanding at UK Base Rate prevailing on the date of the invoice plus 2% per annum until payment is received by the Council.
- 12.6 If an Award or Appeal Award directs the Contractors to pay any sum to any other party or parties including the whole or any part of the costs of the arbitration and/or appeal arbitration the Council may deduct from sums received by the Council on behalf of the Contractors the amount(s) so payable by the Contractors unless the Contractors provide the Council with satisfactory security to meet their liability.
- 12.7 Save as aforesaid every sum received by the Council pursuant to this clause shall be paid by the Council to the Contractors or their representatives whose receipt shall be a good discharge for it.
- 12.8 Without prejudice to the provisions of clause 4.5 the liability of the Council shall be limited to the amount of security provided to it.

13 Awards

- 13.1 The Council will ordinarily make available the Award or Appeal Award and Reasons on www.lloyds.com/agency (the website) except where the Arbitrator or Appeal Arbitrator has ordered, in response to representations by any party to the Award or Appeal Award, that there is a good reason for deferring or withholding them. Any party may apply to make such representations to the Arbitrator provided a written notice of its intention to do so is received by the Council no later than 21 days after the date on which the Award or Appeal Award was published by the Council.
- 13.2 Subject to any order of the Arbitrator or Appeal Arbitrator, the Award, or Appeal Award, and Reasons will be made available on the website as soon as practicable after expiry of the 21 day period referred to in clause 13.1.

13.3 In the event of an appeal being entered against an Award, the Award and Reasons shall not be made available on the website until either the Appeal Arbitrator has issued his Appeal Award or the Notice of Appeal is withdrawn subject always to any order being made in accordance with clause 13.1.

14 Special Cargo Provisions

14.1 Where:

- (i) A settlement agreement has or agreements have been reached between the Contractors and some Owners of salvaged cargo, and
- (ii) Those Owners of salvaged cargo are at the time of settlement with Contractors represented in accordance with clause 7 of these clauses, and
- (iii) The total value of the cargo(es) owned by those Owners comprises at least 75% by value of the salvaged cargo represented in accordance with clause 7 of these clauses,

The Arbitrator shall have the power at any time to call for (unless privileged) and take into account the terms of any such settlement agreement(s) and to give to it or them such weight as seems to him to be appropriate when assessing the salvage award against the Owners of all unrepresented cargo who have not settled at the time of the said agreement.

14.2 Where the cost of proceeding against a contributing cargo interest is likely to be disproportionate to its liability for salvage, the Arbitrator may at any stage of the proceedings order and direct that all such contributing cargo interests with a total salvaged value of their interests (which may be estimated or actual) below a figure to be decided by the Arbitrator shall be omitted from the salvaged fund and excused from liability for salvage.

15 Fixed Cost Arbitration Procedure (FCAP)

15.1 In assessing cases which are suitable for this procedure the arbitrators will have regard to the Overriding Objective in clause 2; further:

- (i) The Arbitrator will take into account the recommendation made by the Lloyd's Salvage Group that cases where the security demand is less than US\$2,000,000 will usually be appropriate for the FCAP.
- (ii) FCAP will not be ordered in cases where the Arbitrator considers that an oral hearing is needed or appropriate: such cases would include but not be limited to those involving allegations of bad faith, criticism of salvors, complex factual issues and complex expert issues.
- (iii) FCAP may be ordered in cases where the security demand considerably exceeds US\$2,000,000 where it appears to the Arbitrator that the factual issues are likely to be straightforward and that it is unlikely that the salvaged property was in any immediate physical danger.
- (iv) The expression 'security demand' shall mean the amount of security demanded by the Contractors in accordance with clause 4, provided always that any party may apply to the Arbitrator within 28 days of the making of that security demand to review that amount solely for the purposes of the operation of these Guidelines. It follows that an application under this clause may be made even though no application is made under clause 4.4.
- (v) In all cases, any party which wishes to contend that FCAP should apply should notify the other parties to that effect as soon as possible after the making of the security demand, irrespective of whether or not an Arbitrator has been appointed.

- 15.2
- (i) Pursuant to the powers provided by clause 8.3 (iii) above the Arbitrator will, in every case, invite the parties to advise him or her at the earliest opportunity whether the case is suitable for determination by FCAP.
 - (ii) Thereafter, the Arbitrator may order that the case be determined by the FCAP or by such other procedure as may be appropriate or may adjourn determination of the question of the mode of procedure to a later date.
 - (iii) Where the Arbitrator has ordered that the case be determined other than by the FCAP and it subsequently becomes apparent that the case is suitable for FCAP, the Arbitrator may revoke the previous order and order that the case be determined by FCAP.
 - (iv) Where the Arbitrator has ordered that the case shall be determined by FCAP and it subsequently becomes apparent that the case is not suitable for that procedure, the Arbitrator may revoke the previous order and order the case to be determined by such other procedure as may be appropriate.

15.3 At the earliest opportunity the Arbitrator will invite the parties to consider the extent of disclosure required or whether the case or any aspect of it can be determined upon an agreed statement of the facts. Unless otherwise ordered each party will disclose to the other party or parties, on or before the date ordered by the Arbitrator the following documents.

- (i) All documents upon which they seek to rely relevant to the salvage services, the dangers, alternative assistance, values and any other relevant matter, whether contemporaneous or acquired after termination of the services, and
- (ii) Any privileged documents and witness statements which that party intends to invite the Arbitrator to take into consideration, by providing copies thereof.

15.4 Where FCAP is ordered the following procedure should normally be followed,

- (i) By the date fixed by the Arbitrator, the parties will prepare a joint bundle, not exceeding 100 pages (excluding any necessary Schedules of Values), comprising the documents, statements and any agreed statement of facts which they wish the Arbitrator to take into consideration and will provide the same to the Arbitrator.
- (ii) Pursuant to the timetable fixed by the Arbitrator,
 - (a) The Contractors will provide submissions not exceeding 4,000 words to the Arbitrator. The said submissions will include the Contractors' case on all relevant matters, including interest, currency adjustment and costs.
 - (b) The Respondents will provide to the Arbitrator submissions not exceeding 4,000 words. The said submissions will include the Respondent's case on all relevant matters, including interest, currency adjustment and costs, and
 - (c) The Contractors will provide to the Arbitrator submissions in reply not exceeding 4,000 words alternatively a letter stating that they do not intend to provide submissions in reply.
- (iii) Where there is more than one Respondent they will cooperate with each other to the fullest possible extent with a view to avoiding duplication of submissions.
- (iv) Within 3 weeks from the date of receipt of the Contractors' submissions in reply or notice that they do not intend to reply, the Arbitrator will send the Award and Reasons to the Salvage Arbitration Branch of Lloyd's.

15.5 As to costs,

- (i) References to First Instance Fixed Costs, Fixed Charges, Fixed Costs on Appeal and the like are to Schedules of such costs published from time to time by the Salvage Arbitration Branch of Lloyd's.
- (ii) The Arbitrator's fee for FCAP will be the Fixed Charge as published by the Salvage Arbitration Branch of Lloyd's from time to time.
- (iii) The Arbitrator will be entitled to charge a fee for work not within the scope of FCAP and to include the same in the award.
- (iv) The Salvage Arbitration Branch of Lloyd's charge for administering FCAP shall be its Fixed Charge as published by it from time to time and will include the cost of publishing the award. The Salvage Arbitration Branch of Lloyd's will be entitled to charge for work not within the scope of its Fixed Charge.
- (v) The Arbitrator shall have power to order any party to pay the costs of any other party. A party in whose favour an order for costs is made shall not be entitled to a sum exceeding the Fixed Costs in respect of its costs (excluding the Arbitrator's Fixed Cost and the Fixed Charge of the Salvage Arbitration Branch and any other costs not within the scope of the First Instance Fixed Costs) of FCAP.
- (vi) For the avoidance of doubt, reasonable disbursements, and the costs of obtaining security or enforcing any lien are not within the scope of the First Instance Fixed Costs and Fixed Costs on Appeal.
- (vii) The fee of any Arbitrator will include the cost of making the order for directions which includes the order that FCAP will apply.

15.6 Where an Appeal is brought pursuant clause 11 the Appeal shall be heard on documents and submissions alone. It is expected that the following procedure will apply.

- (i) Within 14 days after service of the notice of Appeal stating the grounds of the Appeal, the appellants shall provide the Appeal Arbitrator with a bundle consisting of,
 - (a) The documents provided to the Arbitrator pursuant to the Fixed Cost Procedure, and

(b) The submissions of the parties at first instance, including the Contractors' reply (if any)

and shall provide the Appeal Arbitrator with their submissions on Appeal not exceeding 4,000 words. The submissions on Appeal shall include the appellants' case on interest, currency adjustment and costs.

- (ii) Within 14 days thereafter the Respondents shall provide to the Appeal Arbitrator their submissions not exceeding 4,000 words. The submissions on Appeal will include the Respondents' case on interest, currency adjustment and costs.
- (iii) Within 10 days thereafter, the appellants shall provide to the Appeal Arbitrator their submissions in reply not exceeding 4,000 words, alternatively a letter stating that they do not intend to provide submissions in reply.
- (iv) Where there is more than one Respondent they will cooperate with each other to the fullest possible extent with a view to avoiding duplication of submissions on Appeal.
- (v) Within 3 weeks from the date of receipt of the appellants' submissions in reply on Appeal, alternatively notice that they do not intend to reply, the Appeal Arbitrator will send the Appeal award and reasons to the Salvage Arbitration Branch of Lloyd's.
- (vi) The Appeal Arbitrator's fee for FCAP will be the Fixed Charge on Appeal as published by the Salvage Arbitration Branch of Lloyd's from time to time.
- (vii) The Appeal Arbitrator shall be entitled to charge a fee for work not within the scope of FCAP and to include the same in the award.
- (viii) The Salvage Arbitration Branch of Lloyd's charge for administering FCAP on Appeal shall be its Fixed Charge on Appeal as published by it from time to time and will include the cost of publishing the award.
- (ix) The Appeal Arbitrator shall have power to order any party to pay the costs of any other party. A party in whose favour an order for costs is made shall not be entitled to a sum exceeding the Fixed Cost in respect of its costs (excluding the Fixed Charge of the Appeal Arbitrator and the Fixed Charge of the Salvage Arbitration Branch of Lloyd's and any other costs not within the scope of the Fixed Costs on Appeal) of FCAP on Appeal.

15.7 Under FCAP the Arbitrator's reasons and the Appeal Arbitrator's reasons on Appeal will be less detailed.

15.8 Documents

- (i) All documents shall be readily legible.
- (ii) Where a party's disclosable documents include documents in a foreign language or illegible manuscript a typed translation or transcript (as appropriate) shall be provided by that party at the time when disclosure is made.
- (iii) All submissions and notices shall be typed.
- (iv) Any bundle of documents shall be clearly paginated.
- (v) Any document or notice required to be provided to a party or to the (Appeal) Arbitrator shall also be provided to every other relevant party.

General Provisions

16 Lloyd's documents: Any Award notice authority order or other document signed by the Chairman of Lloyd's or any person authorised by the Council for the purpose shall be deemed to have been duly made or given by the Council and shall have the same force and effect in all respects as if it had been signed by every member of the Council.

17 Contractors' personnel and sub-contractors

- 17.1 The Contractors may claim salvage on behalf of their employees and any other servants or agents who participate in the services and shall upon request provide the Owners with a reasonably satisfactory indemnity against all claims by or liabilities to such employees, servants or agents.
- 17.2 The Contractors may engage the services of subcontractors for the purpose of fulfilling their obligations under clauses A and B of the Agreement but the Contractors shall nevertheless remain liable to the Owners for the due performance of those obligations.

17.3 In the event that subcontractors are engaged as aforesaid the Contractors may claim salvage on behalf of the subcontractors including their employees servants or agents and shall, if called upon so to do provide the Owners with a reasonably satisfactory indemnity against all claims by or liabilities to such subcontractors their employees servants or agents.

18 Disputes under Scopic Clause

Any dispute arising out of the Scopic Clause (including as to its incorporation or invocation) or the operations thereunder shall be referred for determination to the Arbitrator appointed under clause 5 hereof whose Award shall be final and binding subject to Appeal as provided in clause 11 thereof.

19 Contractor's Special Right to Terminate

19.1 In the event that the Owner validly terminates SCOPIC in accordance with SCOPIC clause 9(i) but the Contractors are unable to invoke the termination provisions under SCOPIC clause 4(ii) then the Contractors shall have the right to apply to the Arbitrator for an order that: -

- (i) they are no longer bound by the terms and conditions of the Agreement and,
- (ii) that the Agreement be deemed terminated without prejudice to:-
 - (a) the Contractors' right to recover SCOPIC up to the date of termination thereof, including any demobilization payments as may be due and,
 - (b) the Contractors' rights to recover under Article 13 of the convention.

19.2 Such application to be made within a reasonable time from the date of termination of SCOPIC.

20 Lloyd's Publications

Any guidance published by or on behalf of the Council relating to matters such as the Convention the workings and implementation of the Agreement is for information only and forms no part of the Agreement.

1.9.2000
6.5.2011
8.3.2014
1.1.2020